

# HARBOR BRANCH OCEANOGRAPHIC INSTITUTE

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## FOUNDATION

### Minutes Grants Committee March 27, 2019

#### Held at the Harbor Branch Oceanographic Institute Foundation

PRESENT: Mike Brown, Sr.; Joe Ferro\*; Mike Toner\*, Chair; Mike O'Reilly; Joe Duke\*

ABSENT: C. Amos Bussmann

ALSO PRESENT: Marjorie Raines, Treasurer; Katha Kissman, President & CEO; Debbie Dutton, Director of Operations

\*Participated virtually

#### **Call to Order**

Chair Toner called the meeting to order at 3:33 pm.

#### **Approval of Meeting Minutes**

The minutes of the May 15, 2018 meeting were approved unanimously.

#### **Discussion Items:**

##### ***FY20 Possible Discretionary Grant making***

President Kissman reported on the Discretionary Grants, noting that interim and final reports were provided to the Grants Committee in advance of the meeting.

A Decision Memo was distributed in advance of meeting. Following discussion and subject to grant making spendable available as will be ascertained in the FY20 Budget as recommended by the Finance Committee at its April 18, 2019 meeting and approved by the Board at its April 25, 2019 meeting, the Grants Committee agreed to invite proposals from HBOI for:

- Florida Center for Coastal and Human Health (up to \$850,000)
- Promoting Faculty Recruitment, Retention and Research Excellence Grant (up to \$520,000)

Because no funds have been required in FY19, the Grants Committee declined to offer a FY20 Bridge Pool Fund for FY20. Rather, the Grants Committee asked President Kissman to communicate to HBOI that the Foundation would be in a position to receive an emergency request(s) for Bridge Funds that would be considered on a case-by-case basis subject to spendable available. Requests would require an appropriate number of days' notice of need as agreed to by July 1, 2019 by the HBOIF President and the HBOI Executive Director.

Also, subject to additional grant making spendable available as ascertained in the FY20 Budget as will be ascertained and recommended by the Finance Committee at its April 18, 2019 meeting and approved by the Board at its April 25, 2019 meeting, the Grants Committee instructed President Kissman to communicate to HBOI the Foundation's possible upcoming invitation to submit a proposal for up to \$1,000,000. This would be to ideally fund a single proposal that would be for a "move the needle" project regarding the health of the Indian River Lagoon. Suggestions floated were extending the LOBOs networking to the north lagoon so that there was a comprehensive single source water quality network; a formal collaboration linking the LOBOs network with ORCA's Kilroy network; a formal collaboration with The Jefferson Project/Rensselaer Polytechnic Institute/IBM regarding mechanisms for better forecasting/prediction of possible HABs and toxin development in different parts of the lagoon.

*In addition, the following grants are built into the FY20 budget is:*

- Faculty New Hire Program, Final Year – Amount will be remaining funds to be included after FY19 payouts (Special Initiative)
- Marilyn C. Link Memorial Internship \$5,000 (Special Initiative)
- Harbor Branch Student Association Volunteer Award \$1,250 (Donor Related)

***Continuation of HBOI Operational Support (ED Credit Card)***

Subject to additional grant making spendable as will be ascertained in the FY20 Budget as recommended by the Finance Committee at its April 18, 2019 meeting and approved by the Board at its April 25, 2019 meeting, President Kissman recommended a renewed \$10,000 limit for the HBOI Executive Director credit card, continued use to be per the previously communicated expectations and responsibilities.

***Report on Specialty License Plate Program Grants***

President Kissman reported on the Specialty License Grants, noting that interim and final reports were provided to the Grants Committee in advance of the meeting.

Two reports are delinquent:

**HBOI Foundation**

**Grant Reporting Schedule**

FAU Tag No	Awards::Project Title	Awards::Grant Type	Due Date	Report Type
2250	Photo-Identification - Dolphin Census and Spatiotemporal Trends	SLP-PWD	02/28/2019	Final
2273	Epidemiology and Population Health of Indian River Lagoon Bottlenose Dolphins	SLP-PWD	02/28/2019	Final

President Kissman reported on the issues of the above.

The FY20 Aquaculture and Save Our Seas RFP has already been issued and award decisions should be finalized by end of April.

Because of the HBOI Marine Mammal Program Review and the ongoing issues with the Dolphin ID program, President Kissman requested the Grants Committee's input and involvement in the funding decisions of the CY20 PWD and PFW grants. Following discussion, the Grants Committee agreed with forgoing a formal RFP Funding Round for PWD and PFW. Rather, HBOIF staff will prepare formal recommendations to request proposals from specific PIs in July for specific CY20 projects. Said requests will be those which are deemed most aligned with the legislative statutes with recommended funding amounts based on total funds available as of July 1, 2019.

### ***Report on Love Your Lagoon Net Proceeds***

President Kissman reported the final amount of \$109,500 in net proceeds would be available for the 2019 Indian River Lagoon Graduate. Indian River Lagoon Symposium invoices have yet to be submitted by HBOI.

President Kissman reported that three versions of the budget would be presented to the Finance Committee on April 18, 2019. Said budgets showing "***Love Your Lagoon*** on HBOI campus," "***Love Your Lagoon*** at Quail," and "No ***Love Your Lagoon***." As the ***Love Your Lagoon*** Income/Expenses typically net out in each budget, she wanted to share this information to ensure understanding that the impact of any of these three budgets on spendable is negligible. A decision about mounting a ***Love Your Lagoon*** event in 2020 will be based on other factors.

### ***Discussion of HBO000***

A Decision Memo was distributed in advance of the meeting. President Kissman provided a history of the HBO000 account. The Grants Committee voted to recommend to the Board the intention to inform FAU Foundation that the HBOI Foundation will officially relinquish control over the account at the FAU Foundation and recommend distribution of the \$7,190.91 remaining funds as follows:

To invite proposals from the HBOI Ocean Discovery Visitors Center for:

1. One-time support to establish a HBOI History Wall noting the contributions of founder J. Seward Johnson, Sr., Edwin Link, and the Harbor Branch Oceanographic "Institution" and "Institute Foundation" Boards (same entity, name changed).
2. One-time support to further build and promote the DNAnGler Citizen Scientists Program

### **Adjournment**

There being no further business, the meeting was adjourned at 5:43 pm.