

HARBOR BRANCH OCEANOGRAPHIC INSTITUTE

FOUNDATION

Minutes
Governance Committee Meeting
November 4, 2016
At the Harbor Branch Oceanographic Institute Foundation Conference Room

PRESENT: Michael Minton*, Mike O'Reilly, Marjorie Raines*, Bill Stewart, Chair*; Mike Toner

ALSO IN ATTENDANCE: Katha Kissman, President & CEO; Debbie Dutton, Director of Operations;

*participated virtually

Call to Order

The meeting was called to order by Chair Stewart at 10:00 am.

Approval of Minutes

The motion to approve the minutes from the meeting on January 22, 2016 passed unanimously.

Discussion of President & CEO Performance Evaluation Process

Chair Stewart provided an overview of the past process used for CEO Performance Evaluation. After discussion, it was agreed to adopt the same process for this year which will include requesting individual board member input but with a change to transparent (attributable) responses rather than anonymous responses. The CEO Performance Evaluation Process will be launched in late February/early March 2017.

Other Business

Chair Stewart and Katha Kissman alerted the Committee to possible changes in the Grants Funding Letters per FAU with regard to the indemnification clause. Resolution of the issue is pending. This led to further constructive discussion on how best to strengthen the relationship with individuals at all levels of FAU going forward.

Adjournment

There being no further business the meeting adjourned at 10:50 am.