

HARBOR BRANCH OCEANOGRAPHIC INSTITUTE

FOUNDATION

Minutes

Governance Committee Meeting January 9, 2017 At the Harbor Branch Oceanographic Institute Foundation

PRESENT: Michael Minton; Mike O'Reilly; Marjorie Raines*; Bill Stewart, Chair; Mike Toner

ALSO PRESENT: Joe Duke*; Katha Kissman, President & CEO; Debbie Dutton, Director of Operations

*participated virtually

Call to Order

The Meeting was called to order at 3:05 pm by Chair Stewart.

Approval of Minutes

The minutes of the November 4, 2017 meeting were approved unanimously.

President & CEO Performance Evaluation Instrument and Process

Chair Stewart led the discussion of the FY17 President & CEO Performance Review. After discussion, it was agreed to use the same format and survey process as before with minor modification and including attribution; the development of the final tool was delegated to Chair Stewart. Said process will be launched in February.

Other Business

Michael Minton provided an update on his December conversation at a meeting requested by Dr. Dan Flynn with regard to having FAU assume administrative functions (legal, accounting, communications, development, clerical) for the Foundation. Following a general discussion, Mr. Minton was asked to report back to Dr. Flynn regarding the thoughts of the Governance Committee.

Adjournment

There being no further business the meeting was adjourned at 4:55 pm.