

Harbor Branch Oceanographic Institute Foundation, Inc.

**Minutes Of The Meeting Of The Executive Director Search Committee of the
Board Of Directors
Of Harbor Branch Oceanographic Institute Foundation, Inc.
Held on March 28, 2014**

A Meeting of the Members of the Executive Director Search Committee of the Board of Directors of Harbor Branch Oceanographic Institute Foundation, Inc. ("HBOIF") was held via telephonic conference at 11:00 a.m. on March 28, 2014.

The following Members were present:

Joseph Z. Duke, Board Chairman
Michael O'Reilly, Committee Chairman
William J. Stewart
Michael Toner

Absent:

Michael Minton

I. Call to Order

The meeting was called to order by the Committee Chairman at 11:00 a.m. It was determined that a quorum of the Committee was present.

II. Presentation by Michael O'Reilly

The Committee Chairman reported that he has had discussions with the Interim Executive Director for the Foundation, Katha Kissman, with respect to her availability to become the permanent Executive Director of the Foundation. Ms. Kissman expressed an interest in the position and delineated in general terms her wishes in the event that she was selected for the position. The Chairman recommends to the committee that it endorse Katha Kissman as the President and Chief Executive Officer of the Foundation and make such recommendation to the Board of Directors of the Foundation. The Chairman further recommends that Joseph Z. Duke, Chairman of the Foundation Board of Directors, be authorized to come to an agreement with Ms. Kissman on terms as he may determine in his

discretion and to execute an agreement on behalf of the Foundation for her appointment as President and Chief Executive Officer of the Foundation.

Upon motion duly made, seconded and carried the Chairman's recommendation was unanimously approved.

There being no further business to come before the Committee, the meeting was adjourned at 11:25 a.m.



William J. Stewart, Secretary