

February 21, 2017

Michael O'Reilly
Chair, Harbor Branch Oceanographic Institution Foundation
Ft. Pierce, FL

Michael,

Congratulations on being named Chair of the HBOI Foundation.

I have sent several email communications to Katha Kissman regarding she and I working together to prepare a budget for HBOIF that I felt would be approved by the Board of Trustees and complied with the current directives from the Board of Trustees Chair, to all of our DSO's. I did not get any feedback from Katha, thus, I prepared a budget that I felt was consistent with the conversation we had at the HBOIF Board meeting in January of 2017. Attached is that proposed budget.

This proposed budget is consistent with the structure of FAU's other Direct Service Organization budgets in that legal, communications, accounting/auditing oversight, development and staffing are moved to FAU. The result is a budget that saves \$416,266.74 and moves that savings into HBOI faculty salary support, HBOI facilities and HBOI discretionary grants. I have highlighted these changes. Note – no changes suggested for SLP budget.

As such, effective July 1, 2017 there would not be funds to support the President/CEO – that responsibility would shift to the VP for Research. Note – all FAU DSO's utilize a VP as foundation President. In addition, secretarial support would be provided by FAU. Lastly, the accountant (Debbie Dutton) would be absorbed by FAU, report to Patrick Boles in HBOI and develop supporting documents and budget reports for the HBOIF.

These are the changes summarized in the budget. I am happy to discuss at your convenience and I would appreciate your forwarding this to the budget committee for their consideration at their next meeting, which I will be happy to attend.

Sincerely,

Dan Flynn



CC: David Kian