

# **HARBOR BRANCH OCEANOGRAPHIC INSTITUTE**

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## FOUNDATION

### **Minutes**

#### **Meeting of the Harbor Branch Oceanographic Institute Foundation Board of Directors Held at the Harbor Branch Oceanographic Institute at FAU May 22, 2018**

PRESENT: Michael Brown, Sr., Joe Duke\*, Dr. Joseph Ferro\*; John Papa\*; Marjorie Raines\*, Treasurer; William J. Stewart, Esq., Secretary/Legal Counsel; Michael Toner\*, Vice Chair

ALSO PRESENT: Debbie Dutton, Director of Operations; Katha Kissman, President & CEO

ABSENT: C. Amos Bussmann; Michael D. Minton, Mike O'Reilly

\*participated virtually

#### **Call to Order**

The meeting was called to order by Vice Chair Toner at 4:11 pm.

#### **Welcome & Chair's Comments**

Vice Chair Toner noted the primary purpose of this meeting was to hear a report and recommendations from the Grants Committee. President Kissman noted an addition to the Agenda after the Grants Committee report regarding a Board Resolution for former Board Member Nancy Higgs.

#### **Approval of Minutes**

The May 1, 2018 Board Meeting Minutes were approved unanimously.

#### **Committee Reports**

##### ***Grants Committee***

Referencing the minutes of the Grants Committee's May 15, 2018 meeting, Chair Mike Toner provided a verbal report on its discussions and recommendations.

The following motion was made:

To accept the Grants Committee report from its May 15, 2018 meeting and specifically to recommend the following for Board approval:

To establish The Marilyn C. Link Memorial Internship to annually fund one intern with a focus on ocean engineering/technology for the HBOI Summer Internship Program with a \$5,000 grant each year beginning in FY20.

To approve moving \$200,000 from the remaining Incentive Grant “float” in FY19 to establish an initial Bridge Funds Pool;

To approve an initial up to \$520,000 grant in FY19 for the ***Promoting Faculty Recruitment, Retention and Research Excellence Grant*** which would provide up to 20% Salary Support for HBOI Faculty.

Both of these grants will be deemed to be 3 year rolling grants, evaluated and renewed annually, subject to a cap of up to one-third of the annual Spendable as designated by HBOIF Investment Policy. The process and criteria for both grants are to be developed by HBOI with concurrence by the HBOIF Staff.

To approve \$650,000 in FY19 to fund the first year of the Center for Oceans and Human Health: Addressing the Health of Florida Coastal Ecosystems and Communities with the intention to possibly fund annually up to three to five years subject to performance and evaluation, and the ability for leveraging for external funding (desired by the Committee) that may be leveraged.

The motion to fund these grants passed unanimously.

### **Board Resolution**

At the May 1, 2018 Board Meeting it was suggested to formally acknowledge Nancy Higgs’ service to the Board. The following resolution was read:

**RESOLUTION 2018 – 001  
OF THE BOARD OF DIRECTORS OF  
HARBOR BRANCH OCEANOGRAPHIC INSTITUTE FOUNDATION, INC.**

WHEREAS, the Board of Directors of Harbor Branch Oceanographic Institute Foundation, Inc. wishes to express its deep appreciation for Nancy N. Higgs’ service to the Foundation as a member of the Board of Directors since 2013, and as a member of the Nominating and Grants Committees; and

WHEREAS, Nancy brought a unique perspective to the Board by not only being passionate about the Indian River Lagoon but by being knowledgeable as well; and

WHEREAS, Nancy’s experience acquired through service as a Brevard County Commissioner enabled her to contribute valuable insight on environmental, financial and Open Government matters with which, from time to time, faced the Board, and

WHEREAS, Nancy was probably best described in the Florida Today newspaper in 2004, which said: “Nancy is progressive on key issues. She is hardworking, knowledgeable and fair. ... You might even say she has served as a compass pointing true north.”

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Harbor Branch Oceanographic Institute Foundation, Inc. that Nancy Higgs is given its sincere commendation and thanks for her service as a valued Board member who has contributed her time and talents assisting the Foundation Board to make the best decisions toward improving the environmental health of the Indian River Lagoon.

BE IT FURTHER RESOVED, that this Resolution be incorporated in the minutes of the meeting of the Board of Directors held on the 22nd day of May, 2018.

The motion to adopt the resolution passed unanimously.

**Adjournment**

There being no further business, the meeting was adjourned at 4:37 pm.