

HARBOR BRANCH OCEANOGRAPHIC INSTITUTE

FOUNDATION

OPERATIONS REPORT October 31, 2018

The following information provides an overview of operational activities in the Foundation offices since the last report of April 2018.

GENERAL & ADMINISTRATIVE

Kissman, Dutton, and Permenter accomplished regular and ongoing operating activities.

LITIGATION

As reported in April, in-person mediation was held December 20, 2017, followed by continued negotiations between the parties through the mediator. The case did not settle, and the mediator declared an impasse. Litigation continues, and the parties are engaging in the discovery process. FAU recently filed a motion for partial summary judgment, in which FAU requests a legal ruling in advance of trial that FAU has the right to control the Foundation's budget. The Foundation will oppose FAU's motion, arguing that FAU has no such right under the terms of the MOU. The Court has scheduled a hearing on FAU's motion for summary judgment for December 6, 2018. No trial date has been set.

Kissman has been in regular contact with the attorneys, responding to questions and requests for information.

OFFICE SPACES

The Board had previously been kept up to date in real time on the ongoing dictates from Dr. Dan Flynn regarding moving the Foundation's offices; however, no further emails or discussions about this have happened since the last Operations Report.

BOARD OF DIRECTORS

In addition to logistical planning and pulling together background information for our January Board of Directors meeting, we have also planned and supported meetings of the Finance Committee on:

Long Range Planning Task Force	August 8, 2018 September 11, 2018
Finance Committee	August 17, 2018 October 26, 2018
Audit Committee	October 9, 2018
Grants Committee	May 15, 2018
Nominating Committee	September 11, 2018

The Governance Committee has not met since the last Board Meeting.

FINANCIAL

To date there are no significant variances to report with the budget.

At the directive of the Finance Committee, the staff has worked with Mike Kanner of Morgan Stanley to affect a transfer of the Foundation's 401K account from Paychex and to update the plan to include a Safe Harbor amendment. The first contribution to the Morgan Stanley 401K account was made on October 26, 2018. Preparations are also underway to move to a Safe Harbor Plan effective January 1, 2019.

AUDIT

The Audit began August 20, 2018 and ended September 28, 2018 by BDO USA.

BDO has presented an unmodified opinion on the Foundation's FY17 financial statements and an unmodified opinion on the Foundation's compliance with its major programs. This year's audit included explanations of re-alignments and clarifications of specific items in the financial statements from FY17 to FY18. We wanted to point out a few key changes:

- The Foundation included a "Management Discussion & Analysis" with the audited Financial Statement. Of note, in reference to "Specialty license plate grants to FAU" – year end June 30, 2018. The amount of \$100,333 is lower than the amount shown at "Specialty license plate grants to FAU" – year end June 30, 2017 in the amount of \$803,449. This is further amplified on p. 25, Schedule of Revenue and Expenses – Year Ended June 30, 2018 which shows only \$100,333 paid out (**Save Our Seas** plate funds) against \$2,786,614 in all plate Revenues. Funding was not reduced; due to the Foundation's November 2016 change in SLP Process which required FAU to use stockpiled funds from the FAU plate holding accounts first against expenditures of awards rather than submitting them to the Foundation for payment. Those funds were exhausted first by **Save Our Seas** and all other plate funds by June 30, 2018. Invoices in the 1st Quarter, FY19 will be the first time we anticipate making full payouts against expenditures because the FAU plate holding accounts are now exhausted. Without accompanying explanation, it could be inferred by some readers that the Foundation was holding SLP funds back; this is not correct. To ensure there were no incorrect assumptions, BDO suggested the inclusion of a Management Discussion and Analysis.
- The differences between FY17 financials and FY18 were driven by changes in audit presentation (e.g., land previously included in "Property and Equipment" from "Land Remaining Portion" to "Land Held for Investment" and due to the change in the SLP process.)

GRANTS POLICIES

Based on discussion with the SLP Review Committee (Jim Sullivan, Paul Wills, Debbie Dutton, Katha Kissman with the presence of Patrick Boles), the Foundation updated the Grants Policies. There are three substantive changes from the last updated document.

#4, p. 2 In FY18, the Grants Committee confirmed a preference away from multi-year Discretionary grants. Instead, grants will be one-year only and in certain cases may be rolling, with any subsequent "renewal" based on evaluation.

#9, e, p. 2 Using a Foundation provided template, to submit quarterly progress reports with GITD reports inclusive of all activities and expenditures as of the last day of every fiscal quarter, due no later than 30 days after the close of the quarter. If the project is complete, a final report is due 60 days after project completion. These reports should be completed on the standard HBOIF Reporting Forms.

#11a Removal of reference to an SLP Memorandum of Understanding (MOU) between the Foundation and FAU.

As previously reported, The Foundation terminated that MOU effective July 6, 2018 noting that the original MOU contract dated December 12, 2007 addressed all understandings with regard to our commitments to support the Harbor Branch Oceanographic Institute, including the granting of Specialty License Plate Funds. As the funder, the Foundation expects all grant funds to be expended and reported per our Grants Guidelines and established practices and protocols. Said funding awards will be codified through Funding Letters. Therefore, a separate SLP MOU was superfluous.

HBOI Faculty were informed of the changes and provided an updated document. With regard to #9, e, p. 2, the Faculty were made aware that the Foundation, like Federal and other funding agencies, will now use as evaluation for future Discretionary and SLP funding evidence of whether a PI has failed to meet quarterly, interim, and/or final grant reporting deadlines in a timely manner.

SPECIALTY LICENSE PLATE MARKETING

We did not get comprehensive records of marketing efforts from the previous SLP Marketing Coordinator. Using the 2015 Market Analysis and based on an analysis of current plate sales across the state and the identification of targeting specific counties, we have refocused SLP Marketing efforts as follows:

- Retrieved and inventoried current “swag” stock (branded giveaways); now logging stock as it goes out.
- Updated Rack Cards, SLP one page flyer, and retractable banners to better promote the plates (SLP marketing funds are to be used to promote the plates per the Department of Highway Safety & Motor Vehicles rather than the funded usage) and better identify the plates with the Foundation as the legislative recipient as well as the research being funded at Harbor Branch.
- We are in the process of updating all “swag” (branded giveaways – re-usable bags, shirts, mugs, key chains, post cards, bookmarks, LOBOs cards) to better promote the plates (SLP marketing funds are to be used to promote the plates per the Department of Highway Safety & Motor Vehicles rather than the funded usage) and better identify the plates with the Foundation as the legislative recipient as well as the research being funded at Harbor Branch.
- Sponsorships of and/or provided swag for:

2018-19	Partnership with Monterey Bay Aquarium SeaWatch program to distribute wallet cards that help consumers make responsible seafood choices at home and when dining out. Aquaculture plate.
Fall, 2018	Sponsorship of Indian River County Tax Collector’s Kid’s Art Tag event. All plates.
10/27/18	Indian River Lagoon Science Festival. Steve Burton and Gabby Barbarite with volunteers will be present. All plates.
11/3/18	Right Whale Festival (Protect Florida Whales plate). Steve Burton and volunteers will be present.
11/17-11/18/18	Vero Beach Boat Show (complimentary from the Vero Marine Center, Brian Cunningham – thank you for making the original connection for us Mike O’Reilly). Steve Burton and Gabby Barbarite with volunteers will be present. All plates.
April 2019	St. Lucie County Donate Life Florida Tax Collector’s event. All plates.
- Reviewed and revised coordination with Gabby Barbarite of the Harbor Branch ODVC to provide swag to visitors to market the plates
- Advertising/PR
 - Created a Harbor Branch Oceanographic Institute Foundation Facebook page. Now at 1,471 “Likes” launched (compared to HBOI 7,184 launched 5 years ago); entered into a contract with DZ Advertising for online and social media SLP Advertising
 - 2019 Ads in Vero’s Voice and SLP On Air Interviews with Rhett Palmer (The Mayor of Vero Airways)
 - 2019 SLP Ads in Indian River Magazine (Vero at 100 and 4 times, insert)
 - 2019 SLP Ads in Indian River County Who’s Who
 - 2019 SLP Ads City Guide of Sebastian and Vero Beach
 - Will continue to look for targeted opportunities
 - SLP Kids Art Tag Story – Vero Beach Magazine, November 2018

- Tax Collector Visibility
We will be working with St. Lucie County, Martin County and Orange County Tax Collectors about current SLP Wall displays. Each will likely need maintenance and possible updating (see below).

Provided updated Rack Cards to:

- Brevard County (6 offices)
- Indian River County (3 offices)
- Pasco County (6 offices)

Provided Retractable Banners to:

- Brevard County (6 offices)
- Indian River County (3 offices)
- Putnam County (3 offices)
- Santa Rosa (3 offices)

Registration Renewal Inserts (months noted were subject to recommendation and availability of the individual tax collector offices):

- Brevard County Tax Collector, February 2019, 24,000 renewal inserts
- Levy County Tax Collector's office, March 2019, 3,000 renewal inserts
- Hernando County Tax Collector's Office, June 2019, 12,000 renewal inserts
- Seminole County Tax Collector's office, June 2019, 24,000 renewal inserts
- Indian River County Tax Collector, June 2018 9,000; August 2019, 7,200 renewal inserts

SPECIALTY LICENSE PLATE MONITORING AND GRANT MAKING

On July 23, 2018, the Foundation was visited by Jeanette Collins of the Department of Highway Safety & Motor Vehicles, Specialty License Plate and Voluntary Contribution Unit and Brittany Close, Division of Motorist Services, Bureau of Issuance Oversight. In addition to Kissman and Dutton, Bill Stewart was present for the meeting. The purpose of the meeting was to spot check and verify SLP monitoring activities.

The SLP RFP for ***Protect Wild Dolphins*** and ***Protect Florida Whales*** went out in July 2018. Following past practice, SOIs were submitted prior to invitation to submit proposals. Invited proposals were received and reviewed by the SLP Review Committee on October 10, 2018.

At the SLP Review Committee, we codified prospective changes with regard to the Marine Mammal Program and Jim Sullivan and I have been discussing since March 2018 with regard to better integration of the respective Marine Mammal Program overall, the elimination of Marine Mammal Reserve Funds, and adjustments to the Photo ID program. These changes are more in line with the Foundation's commitment to the citizens of Florida for the responsible use of these funds.

The following grants were made for **Protect Wild Dolphins** and **Protect Florida Whales** for CY2019:

Plate & Funding Year	Project	PI	Co-PIs	Award Amount
PFW CY19	TENTATIVE – To be named “Florida Whale Study” -- See Memo	Annie Page-Karjian, PhD	Jordan Beckler, PhD Steve Burton, MS Nick Dickens, PhD Wendy Marks Adam Schaefer, MPH	\$167,202
PFW CY19	Florida Whales Stranding Response, Care and Research – This project is continuing as the 3 rd year of a 3 year multi-year grant, but we have identified \$261,933.05 cash on hand in this award account at FAU’s Division of Research.*	Steve Burton, MS	Wendy Marks	\$0*
PFW CY19	Using Emerging Technologies for Population and Behavioral Ecology Assessment of Florida Whales	Greg O’Corry-Crow, PhD	Steve Burton, MS Laurent Chérubin, PhD Annie Page-Karjian, PhD	\$123,091
TOTAL PFW FUNDED				\$290,293
Plate & Funding Year	Project	PI	Co-PIs	Award Amount
PWD CY19	Wild Dolphin Stranding Response, Care and Research	Steve Burton, MS	Wendy Marks	\$300,000
PWD CY19	TENTATIVE -- Photo-identification - Dolphin EcoCensus and spatiotemporal trends – PIs have been informed of need for re-focus of this project. (See Memo)	Marilyn Mazzoil	Brandy Nelson Adam Schaefer, MPH	\$405,179
PWD CY19	Real-time Assessment and Management of the Risk of Infectious Disease in Wild Florida Dolphins	Greg O’Corry-Crowe, PhD	Steve Burton, MS Annie Page-Karjian, PhD Tatiana Ferror	\$151,000
PWD CY19	Dolphins as Sentinels for Harmful Algal Bloom Toxins in the Indian River Lagoon: An Interdisciplinary Study	Jim Sullivan, PhD	Adam Schaefer, MPH Malcolm McFarland, PhD Spencer Fire	\$105,709
TOTAL PWD FUNDED				\$961,888

As previously noted, we continue to monitor progress of the following active awards for all plates:

Plate & Funding Year	SOS Project	PI	Co-PIs	Award Amount
SOS FY18 NCE	An Innovative Approach to Sponge Community Restoration	Shirley Pomponi, PhD	None	\$25,991
SOS FY19	Indian River Lagoon Observatory (IRLO): Ecosystem Function of a Nationally Important Estuary in Transition	Dennis Hanisak, PhD	None	\$431,670
SOS FY19	Florida Deep-water Marine Biodiversity: Digitization of Submersible Videotapes for Research, Education, and Conservation	John Reed	Shirley Pomponi, PhD Amy Wright, PhD Dennis Hanisak, PhD	\$35,000
SOS FY19	Improving Monitoring and Understanding of Phytoplankton and Harmful Algal Blooms in the Southern Indian River Lagoon	Jim Sullivan, PhD	Dennis Hanisak, PhD Malcolm McFarland, PhD	\$34,903
SOS FY19	Determining New Sediment Metrics for Seagrass Restoration Monitoring	Dennis Hanisak	Jordan Beckler, PhD	\$35,000
SOS FY19	Water Quality and Biological Responses of Florida Bay to Freshwater Discharges from Everglades	Mingshun Jiang	Brian Lapointe, PhD	\$35,000
SOS FY19	Characterizing Polyaromatic Hydrocarbons in the Indian River Lagoon	Amy Wright	Esther Guzmán, PhD	\$35,000
SOS FY19	Differential Gene and Proteain Expression on Triple Negative Breast Cancer Cells Treated with a Marine Natural Compound	Esther Guzmán	Amy Wright, PhD	\$16,671
AQUA FY19	Advancement of Land-based Integrated Multitrophic Aquaculture	Paul Wills, PhD	Bing Ouyang, PhD Annie Dalgleish, PhD Dennis Hanisak, PhD Susan Laramore, PhD Peter McCarthy, PhD Mingshun Jiang, PhD Shirley Pomponi, PhD	\$230,000
AQUA FY19	Determining the Market and Nutritional Value for Sea Vegetable Aquaculture	Megan Davis, PhD	Dennis Hanisak, PhD Paul Wills, PhD	\$14,282
PWD CY17 NCE	Epidemiology and Population Health of Indian River Lagoon Bottlenose Dolphins	Adam Schaefer, PhD	None	\$160,000
PWD CY18	Photo-Identification – Dolphin Census and Spatiotemporal Trends	Marilyn Mazzoil	Brandy Nelson Adam Schaefer, PhD	\$500,000
PWD CY18	Wild Dolphin Stranding Response, Care and Research	Steve Burton, MS	Adam Schaefer, MPH Annie Page-Karjian, PhD	\$197,000
PWD CY18	Marine Mammal Reserve Funds*	Steve Burton, MS	Adam Schaefer, MPH Annie Page-Karjian, PhD	\$65,500
PWD CY18	Dolphins as Sentinels for Harmful Algal Bloom Toxins in the Indian River Lagoon: An Interdisciplinary Study	Jim Sullivan, PhD	Adam Schaefer, MPH Malcolm McFarland, PhD	\$90,000
PFW CY18	Florida Whale Stranding Response, Care and Research	Steve Burton, MS	Adam Schaefer, MPH Annie Page-Karjian, PhD	\$221,415
PFW CY18	Marine Mammal Reserve Funds*	Steve Burton, MS	Adam Schaefer, MPH Annie Page-Karjian, PhD	\$33,000

*Note: Marine Mammal Reserve Funds are being discontinued as of CY 19– See Memo.

GRANTS ADMINISTRATION

Dedicating funds from our Donor-Related Budget line, we approved support for a FY19 Student Volunteer Award in the amount of \$750 first place and \$500 second place. In consultation with our external accountants and auditors, award payments will be made directly to the students and 1099s will be issued as this will be tax reportable income.

Award Vision

To further motivate HBOI students to increase the visibility and prestige of HBOI by volunteering in the community.

Award Eligibility

- Students must be enrolled as a student at the HBOI campus.
- Students must complete a minimum of twenty-five (25) HBOI volunteering hours throughout a one-year (fiscal) period.
- An "HBOI volunteering hour" is defined as 60-minutes of voluntary participation in an event that helps to promote the HBOI brand.
- Qualifying events include, but may not be limited to:
 - Volunteering at the Indian River Lagoon Symposium, Ocean Science Lecture Series, or the Ocean Discovery Center
 - Volunteering at community outreach festivals with an HBOI presence, such as the IRL Science Festival or the Right Whale Festival
 - Presentations at community locations, such as the Rotary or other social clubs, gated communities, libraries, schools (e.g. MOA, Vero Beach and St. Lucie County Schools, IRSC), environmental centers

As a reminder, the current Active Grants Portfolio includes:

New Faculty Hires & Start Up Grant Support -- Paid out to date: \$4,814,136

Original grant of **\$5,481,051** toward support for 8 new Faculty hires (salary and start up packages over 7 years, phased). All slots now hired. Projected to conclude by 6.30.20

- Dr. Laurent Cherubin, Physical Oceanographer (2013)
- Dr. Mingshun Jiang, Physical Oceanographer (2013)
- Dr. Marty Riche, Aquaculture Nutritionist (2014) – no longer employed 2/2018
- Dr. Guojun Wang, Biosynthesis (2015)
- Dr. Mike Twardowski, Marine Technologist (2015)
- Dr. James Sullivan, Biological Oceanographer (2015)
- Dr. Matt Ajemian, Fish Biologist (2016)
- Dr. Nick Dickens, Bioinformatics (2016)

Faculty Incentive Awards Grant Support -- Paid out to date: \$996,307

Original grant of **\$1,465,000** designated on a per year basis plus an additional up to \$400,000* Float over the lifetime of the grant period if needed (7 years). *Partial redistribution of \$200,000 from the *Float to contribute to fund a FY19 Bridge Funds Pool (see below). Balance of \$114,369 to remain as Incentive Float. Projected to conclude by 6.30.19

Promoting Faculty Recruitment, Retention and Research Excellence – Paid out to date: \$78,172

One year grant of **\$520,000** to build on the successful conclusion of the three-year Ensuring Faculty Excellence grant which concluded June 30, 2018. This grant will support the recruitment and retention of top scientific talent conducting research at the Institute.

The Florida Center for Coastal and Human Health -- Paid out to date: \$37,482

Original grant of \$650,000 to support the first year of this major project to establish the Florida Center for Coastal and Human Health which will provide integrated research of the biological, physical, chemical, genomic, transcriptomic and toxicity characteristics of Harmful Algal Bloom events in the Indian River Lagoon ecosystem.

Bridge Funds Pool -- Paid out to date: \$0.00

Grant of \$200,000 to provide temporary (up to 12 months) support to retain faculty and their essential personnel during continuing efforts to obtain full extramural funding or during the transition of faculty back into research after having an administrative role.

Love Your Lagoon Grants -- Awarded to date: \$614,967

Grant of \$102,700 for the 2018 Indian River Lagoon Graduate Research Fellows Program. To be completed 6.30.19. These funds are over and above the ongoing annual support of the Indian River Lagoon Symposium.

Special Initiative

In addition, the Foundation has provided discretionary support on the credit card issued to Dr. Jim Sullivan:

DATE	ACTIVITY	FUNDING
9/27/18	FAU faculty member retreat to share current projects, technology, and promote new interactions – Catered by TooJay’s	\$381.23
10/10/18	Dinner with Ocean Science Lecture speaker Duane DeFreese, Executive Director of the IRL Council, Dennis Hanisak, and Jim Sullivan	51.33
	<i>Paid out to date:</i>	\$432.56

LEGISLATIVE

Nothing to report at this time.

HBOIF REAL ESTATE HOLDINGS

Nothing to report at this time.

2019 LOVE YOUR LAGOON

Videos

We have updated all past honoree videos and will be rotating them on our Facebook page. We are taping a new video of Senator Negron and will include on our Facebook page. All will be on our account at YouTube.

Sponsors to date include:

2019 LOVE YOUR LAGOON SPONSORS

Mangrove Sponsors

Mr. Joseph Z. Duke, III and Mrs. Jennifer Johnson Duke
Mr. Michael O'Reilly and Mrs. Marie O'Reilly

Seagrass Sponsors

Ms. Marjorie Raines and Mr. Harold Baker

Dolphin Sponsors

Evans Properties, Inc.
William J. Stewart, Esq. and Mrs. Laurie Kaneb Stewart and
the Law Firm of Rossway Swan Tierney Barry Lacey & Oliver, P.L.
Mr. Michael Toner and Mrs. Carol Toner

Manatee Sponsors

AT&T
Mr. Michael Brown, Sr. and Mrs. Mimi Brown
Mr. Michael Minton and Mrs. Misty Minton and
the Law Firm of Dean, Mead, Minton & Zwemer
Mr. Ed Michelson and The Atlanta Consulting Group
Wells Fargo

Seahorse Sponsors

Mr. C. Amos Bussmann and Sea Technology Magazine
Dr. Joseph Ferro and Mrs. Olivia Ferro
Florida Power & Light
Ms. Katha Kissman
Kmetz, Elwell, Graham & Associates, PLLC (new name)
Dr. Ed Lippisch and Mrs. Jacqui Thurlow-Lippisch
Martin Health Systems
Metz, Husband & Daughton, P.A.
Mr. John Papa and Mrs. Barbara Papa
Windsor

PUBLIC RELATIONS AND OUTREACH

Board Members have been provided updates on Recent Media involving both HBOI and HBOIF on a real-time basis.

2018 Annual Report

The 2018 Annual Report is ready to be included on our website pending Board approval of the FY18 Audit at the November Board Meeting. This year we will print hard copies as well as have an electronic .pdf available for distribution.

New Website

The HBOIF website has been redesigned and is now live: <https://hboifoundation.org/>

eNewsletter

Since July 20, 2017 we have sent 24 eNewsletters to over 3,000 email addresses in our database. These have gone out every 2-4 weeks. To date we have had over 25,000 opens of our eNewsletters.

Parabel Field Trip

Following my introduction of Ron Edwards (Evans Properties) to Jim Sullivan, I am arranging a Harbor Branch field trip to visit Parabel (<http://www.parabel.com/>). This biotechnology hydroponics company located in nearby Fellsmere is focusing on sustainable food and feed.

Jefferson Leadership Project

At the suggestion of our Board Chair Mike O'Reilly, who also serves as the Chair of the Lake George Land Trust, we have confirmed December 3, 10-11 am for a video conference call between HBOI representatives and members of the Jefferson Project leadership team. Please see Jefferson Project website: <http://jeffersonproject.rpi.edu> for an initial high level overview of the project; the navigation tabs *About, In The Lab, On The Lake, Collaborators, News and Progress* for specifics.

In addition to staff attendance at various HBOI events additional activities since the April Board meeting have included:

Onsite:

7/11/18	Participated in the National Science Foundation Survey of Nonprofit Research Activities
7/12/18	Kissman interviewed by Toffler Associates, on behalf of the National Oceanic and Atmospheric Administration (NOAA) (assessment of the Environmental Research & Development (ER&D) space)
7/18/18	65/45 Link Foundation/Harbor Branch Summer Intern Event
7/29/18	HBOI Thank God It's Thursday networking event
9/7/18	HBOI Science Seminar: The Secret Lives of Fish: Sharks, Eagle Rays and Bonefish
9/19/18	Ocean Science Lecture: <i>The Indian River Lagoon Health Update</i> , Leesa Souto, Ph.D., Marine Resources Council of East Florida
9/21/18	HBOI Science Seminar: The Potential Interactions of Natural Processes in the Fate of Plastic Marine Debris
10/5/18	HBOI Science Seminar - Cetacean and Sea Turtle Health: Assessing Anthropogenic Contaminants and Disease
10/10/18	Ocean Science Lecture -- IRL Comprehensive Conservation and Management Plan, One Lagoon – One Community – One Voice, Dr. Duane De Freese, IRL NEP
10/22/18	FAU 3 Minute Thesis Competition (Kissman judged)
10/24/18	Ocean Science Lecture -- 2018 Status of South Florida Harmful Algal Blooms, Jim Sullivan, Ph.D., Executive Director, HBOI
10/25/18	Attended Florida Aquaculture Association Annual Meeting

Offsite:

7/11/2018	Indian River County Chamber of Commerce -- Government Issues Committee
7/17/2018	Indian River County Chamber of Commerce Board Meeting
7/24/2018	Lunch -- Shannon Bowman, Childcare Resources
7/24/2018	Leadership Indian River County Dinner
7/31/2018	Indian River Tax Collector's office -- SLP Meeting
8/1/2018	Meeting -- Ironside Press re SLP Marketing (Bo Forbes, Mike Schott, Debbie Dutton, Cyndi Permenter)
8/3/2018	Lunch -- Molly Steinwald, Environmental Learning Center
8/7/2018	Breakfast -- Lenora Ritchie
8/7/2018	EDC Luncheon with Jim Sullivan
8/8/2018	Indian River County Tax Collector Teacher's Kick-Off Event
8/9/2018	Martin Community Foundation -- Board Governance
8/10/2018	AFP Board Meeting
8/14/2018	Workshop -- Drive Traffic To Your Website With Strategies That Work! Indian River County Chamber of Commerce
8/20/2018	Indian River County Chamber of Commerce Board Meeting
8/23/2018	Business After Hours
9/6/2018	Lunch -- Ron Edwards (Evans Properties) and Jim Sullivan
9/7/2018	Breakfast -- Kerry Bartlett
9/14/2018	AFP Strategic Planning Retreat
9/17/2018	Indian River County Chamber of Commerce Board Meeting
9/19/2018	Lunch -- Ken Grudans (Indian River Land Trust), Jim Sullivan, Dennis Hanisak
9/20/2018	Indian River Indian River County Chamber of Commerce Industry Appreciation Awards
9/25/2018	Kid's Tag Art, Judging, Indian River County Tax Collector
10/2/2018	Lunch -- former Foundation Board Member Nancy and Patrick Higgs, Debbie Dutton, Cyndi Permenter
10/5/2018	AFP Professional Development Committee Meeting
10/10/2018	Breakfast -- Larry Macke, Friends After Diagnosis
10/12/2018	AFP Board Meeting
10/15/2018	Indian River County Chamber of Commerce Board Meeting
10/18/2018	AFP Webinar - "10 Secrets to Optimizing Your Online Donation Process for Maximum Dollars Raised and Retained"
10/19/2018	Lunch -- For Penny Chandler (former IRC Chamber ED -- ended up not coming), Lenora Ritchie & Kerry Bartlett (Carter), Cindy Gedeon (former Vero Beach Museum of Art ED)
10/23/2018	County Commissioner's Meeting for Indian River County Chamber of Commerce proclamation
10/27/2018	Indian River Lagoon Science Festival (SLP Sponsorship)
10/29/2018	Lunch -- Jeff Pickering , Indian River Community Foundation
10/30/2018	HBOI Field Trip to Parabel (Hydroponics for sustainable food and feed)