

**January 31, 2019**

**Attendees:** Harbor Branch Oceanographic Institute Foundation Board and Staff

**Facilitator:** Susan Decker, Senior Governance Consultant, BoardSource

**Please bring:** An open mind and engaged attitude!

**Goals:** Cultivate shared understanding that fosters mutual accountability and engagement  
 Identify risks and rewards associated with stakeholder interests

<b>8:40 a.m.</b>	<b>Maximizing the Foundation's Impact</b> <ul style="list-style-type: none"> <li>• Overview and Goals</li> </ul>	Setting the Stage
<b>8:45 a.m.</b>	<b>Welcome and Thirty Second Introductions</b> <ul style="list-style-type: none"> <li>• Who you are</li> <li>• 1 sentence about why you choose to serve on this board</li> </ul>	Information Gathering
<b>8:50 a.m.</b>	<b>Foundations as Conveners</b> <ul style="list-style-type: none"> <li>• What has changed in the foundation world?</li> <li>• What trends exist?</li> <li>• How has HBOIF responded?</li> </ul>	Consideration of Leading Practices
<b>9:15 a.m.</b>	<b>Developing Shared Understandings</b> <ul style="list-style-type: none"> <li>• What are the financial, social or environmental objectives of HBOIF?</li> <li>• What outcomes do you hope to be achieved?</li> <li>• What is success and how can it be achieved?</li> </ul>	Information sharing and Assessment
<b>10:00 a.m.</b>	<b>Foundations as Donors</b> <ul style="list-style-type: none"> <li>• What does the donor want?</li> <li>• How can you best use your financial resources to achieve philanthropic impact?</li> <li>• What is the foundation accountable for or to?</li> </ul>	Outlining parameters
<b>10:30 a.m.</b>	<b>Break</b>	
<b>10:40 a.m.</b>	<b>Measuring Impact</b> <ul style="list-style-type: none"> <li>• What results have been achieved with your grants in years' past?</li> <li>• What type of difference will your investment make 20 or 30 years from now?</li> <li>• What is happening at other similar Institutes?</li> </ul>	Identify stakeholders and impact
<b>11:05 a.m.</b>	<b>Next Steps</b>	
<b>11:15 a.m.</b>	<b>Closing</b>	